



FOUNTAIN COUNTY CLERK'S OFFICE

Paula K. Copenhaver - Clerk

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Covington Indiana 47932

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INDIANA ELECTIONS DIVISION  
2019 APR 26 PM 1:38

April 23, 2019

Co-Directors  
Indiana Election Division  
302 Wet Washington Street  
Room E204  
Indianapolis, IN 46204

Re: Fountain County Vote Center Plan

Dear Directors:

Please accept the following Amended Vote Center Plan on behalf of the Fountain County Board of Election. This is our 2<sup>nd</sup> Amendment since we have become a vote center county. A copy of the amended plan was previously faxed to your office back on April 8, 2019.

Please let me know if you have any questions or concerns regarding any of our documentation.

Warmest regards,

Paula K. Copenhaver  
Fountain County Clerk

Enclosure



## AMENDED FOUNTAIN COUNTY VOTE CENTER PLAN

In Compliance with IC 3-11-18-1-4, the Fountain County Election Board proposes to adopt a plan for the establishment of Voting Centers in Fountain County, to provide more convenient, efficient, cost effective voting access, and procedures for all Fountain County voters. We would like to have this plan go into effect for the 2018 Primary Election.

Fountain County plans to utilize 5 vote center locations. Indiana Code 3-11-18.1-6 only requires one vote center per 10,000 active voters, but the Fountain County Election Board plans to provide one vote center per roughly 2,094 active voters

As of November, 2017:

- (A) Total number of registered voters within Fountain County – 11,051
- (B) Total number of active voters within Fountain County – 10,469
- (C) Total number of inactive voters in Fountain County – 582

1. The following are suggested vote center locations to be open on Election Days for Presidential and Mid-Term Elections:

(The following locations will be reviewed and amended prior to each election cycle)

- A. Attica High School – 211 E Sycamore St., Attica, IN 47918
- B. Covington High School – 1017 6<sup>th</sup> St., Covington, IN 47932
- C. Veedersburg Fire Station – Community Room – 100 S Main St., Veedersburg, IN 47987
- D. Hillsboro Church of the Nazarene – 453 S SR 341, Hillsboro, IN 47949
- E. Kingman American Legion – 251 W State St., Kingman, IN 47952

2. The following are suggested vote center locations to be open for Municipal Elections:

- A. Attica High School – 211 E. Sycamore St., Attica, IN 47918
- B. Covington High School – 1017 6<sup>th</sup> St., Covington, IN 47932

3. The following is the suggested satellite vote center location to be open for Early Voting the two Saturdays prior to the election:

(The following location will be reviewed and may be amended prior to each election cycle)

- A. Fountain County Clerk's Office, 301 4<sup>th</sup> Street, Covington, IN 47932
- B. Attica City Building Courtroom, 305 E Main Street, Attica, IN 47918

All vote center locations meet the accessibility requirements under IC 3-11-8.

4. Each Vote Center will have one Inspector, two Judges, and four Clerks. At least one Judge will be from the opposite party as the Inspector. Training procedures for poll workers will remain the same. The number of workers, electronic poll books, and voting machines sent to each location will be determined and may be changed by the County Clerk at his/her discretion.
5. Every Ballot type for each precinct, applicable school board elections and party in primary elections shall be available, electronically, at each Vote Center.
6. Fountain County will continue to use the AccuVote TSX touch screen machines. Because the AccuVote TSX is Direct Recording Electronic (DRE) touch screen machine, the requirement in

INDIANA ELECTIONS DIVISION  
2017 APR 26 PM 1:38

Indiana Code 3-11-18.1-14 that requires ballots to be kept separately by precinct is easily met. Just as in traditional elections, at the end of Election Day, votes will still be tallied and reported by precinct. The voting machines are at no point ever hooked up to the internet. Attached is the TSX diagram.

7. An Electronic Poll Book will be used in order for voters to go to any location that they choose to vote. Fountain County has decided to utilize KNOWiNK innovative election solutions. This electronic poll book will be securely connected to every vote center and to the County Election Board at the Fountain County Clerk's Office on Election Day. It will securely connect every satellite vote center and meets all standards set out by Indiana law under IC 3-11-8-10.3. In addition, KNOWiNK election managers have intimate knowledge and experience with electronic poll books. A minimum of two electronic poll books will be available at each Voting Center.

NOTE: Voters from every precinct may vote at any vote center location or satellite vote center location. Every ballot style for each precinct in Fountain County will be available at each vote center and each satellite vote center (Depending on the election, the number of ballot styles varies greatly; therefore, this plan does not attempt to provide a specific number of ballot styles). Each vote center and early vote center will be connected to all other vote centers or early vote centers (as well as the County Election Board) via electronic poll books connected via secured internet lines. At least two electronic poll book terminals will be available at each location.

8. Electronic Poll Book Description and Security Details: The hardware, software and firmware used for the poll pad, will be utilizing the KnowInk Poll Pad. The Poll Pad e-poll book application software runs on the Apple iPad tablet. This system is certified by the Indiana Secretary of State's Office. The Poll Pad system interfaces with Quest Voter Registration System as part of the certified system. See attached for detailed information.  
The number of voters on the machines and the number of voters in the poll pad will be checked and balanced each day.  
In the event of a power failure at each or one vote center, the voting machines and poll pad will be switched to battery backup. For obvious reasons, if the safety of voters and or poll workers is ever at risk, the Fountain County Security Plan will go into effect with instructions from the Fountain County Clerk, Fountain County Election Board, Fountain County EMA, and the Fountain County Sheriff.
9. Fountain County has a full media and community outreach strategy that will involve press releases to newspapers and radio stations. In addition we will use our county web site [www.fountaincounty.net](http://www.fountaincounty.net) to prepare Fountain County citizens for this change. Moreover each voter will receive a postcard in the mail prior to the initial elections, informing them of this change and where each vote center is located. The Clerk and/or her staff will also be available to attend community events and speak about the change.



# FOUNTAIN COUNTY ELECTION BOARD

## AMENDMENT TO THE VOTE CENTER PLAN

WHEREAS, the Fountain County Vote Center Plan was duly adopted on February 21, 2018; an Amendment was approved on April 5, 2018; and,

WHEREAS, Indiana Code 3-11-18.1-15 authorizes Fountain County to amend its plan previously adopted under Indiana Code 3-11-18.1-3, by unanimous vote of the entire membership of the board approving the plan amendment;

WHEREAS, the Fountain County Election Board so approves the amendment to designate vote center locations during Presidential Elections, Mid-Term Elections, and Municipal Elections in Fountain County, Indiana;

The vote center locations during Presidential and Mid-Term Elections will be as follows:

- A. Attica High School – 211 E Sycamore St., Attica, IN 47918
- B. Covington High School – 1017 6<sup>th</sup> St., Covington, IN 47932
- C. Veedersburg Fire Station – Community Room – 100 S Main St., Veedersburg, IN 47987
- D. Hillsboro Church of the Nazarene – 453 S SR 341, Hillsboro, IN 47949
- E. Kingman American Legion – 251 W State St., Kingman, IN 47952

The vote center locations during a Municipal Election will be as follows:

- A. Attica High School – 211 E Sycamore St., Attica, IN 47918
- B. Covington High School – 1017 6<sup>th</sup> St., Covington, IN 47932

This amendment shall take effect immediately and may only be rescinded by unanimous vote of the entire membership of the Fountain County Election Board.

SO APPROVED THIS 3rd DAY OF April, 2019.

FOUNTAIN COUNTY ELECTION BOARD

Robert B. Shelby

ROBERT SHELBY, Election Board Member

Lisa Cruea

LISA CRUEA, Election Board Member

Paula K. Copenhaver

PAULA K COPENHAVER, Fountain County Clerk